

Azad Government of the State of Jammu & Kashmir
Office Director General Commercial Electricity
Muzaffarabad

Invitation for Bids

Sealed bids are invited from the well reputed firms registered with Inland Revenue Department of AJ&K capable of providing after sale service support for procurement of following consumable items in the financial year 2022-23. Bids should reach at 11:00 am on or before **24-08-2022** on the address mentioned below. Bids will be opened on the same day at 11:30 am in the office of Director General Commercial Electricity Muzaffarabad in presence of bidders or their authorized representatives who choose to attend.

S.#	Name of Item	Quantity
Printer RICOH SP 8400 DN or equivalent		
1	Toner Black (1046g)	250 Nos
2	Developing Unit	36 Nos
3	Maintenance Kit "A"	72 Nos
4	Maintenance Kit "B"	40 Nos

Terms and conditions:

1. AJK PPRA rules "open competitive bidding using **single stage-two envelopes procedure**" will be followed in the procurement process.
2. Material shall be supplied strictly according to the relevant specifications.
3. Bid security (Call Deposit receipt, demand draft, pay order, Bank Guarantee) for an amount not less than 3% amounting to Rs. 420,000/- of the tender value in favour of Director General Commercial Electricity Muzaffarabad should accompany every tender. Validity of the bid security should not be less than 150 days from the date of opening of tenders.
4. Validity of rates should not be less than 120 days from the date of tender opening.
5. All terms and conditions, detail of items to be purchased governing this tender are mentioned in the tender documents which can be obtained up to **23-08-2022** from the office of the Director General Commercial Electricity Muzaffarabad within office hours on written request and upon payment of Rs. 500/- in cash (Non-refundable).
6. Rates should be quoted inclusive of General Sales Tax and all other prevailing taxes in AJK on ex-consignee store Muzaffarabad, Rawalakot, Kotli and Mirpur with installation and support services.
7. Due to Hardware compatibility, all items will be purchased from single bidders and it is not necessary to purchase all items described above.
8. Incomplete/conditional bid and bid bearing cutting/over writing without authentication will not be considered.
9. The bidder must submit an authority letter in the name of his representative, if his representative participated in the bidding process on his behalf.
10. Quantity mentioned can be increased or decreased by AJK-PPRA Rules, 2017.
11. "Black listed Firms / Companies / Suppliers / Distributors / Contractors / Bidders are prohibited for participation" and all bidders shall furnish an affidavit / certificate that they are neither black listed nor in conflict with Government anywhere in territory of the State of AJK, federally administrated areas or Islamic Republic of Pakistan.
12. The Competent Authority reserves the right to accept or reject all or any tender as per AJK-PPRA Rules, 2017.
13. Advertisement is also available on AJK PPRA website. (www.ppra.ajk.gov.pk)
14. Evaluation Report / Award of Contract shall also be displayed at AJK PPRA website.
15. For further information contact the following phone numbers

4/8/2022
Director General (Commercial)
Electricity Muzaffarabad

Phone No: 05822-920879, 920435, 920909