

**Central Police Office**  
**Azad Govt. of the state of Jammu & Kashmir,**  
**Muzaffaraad**

**Tender Notice**

Azad Jammu & Kashmir Police Department invites sealed bids on the open competitive basis for the procurement of security equipment/Items from eligible bidders/Firms having previous experience and registered with income tax and sales tax department for financial year 2022-23. The procurement shall be conducted in accordance with AJK PPRA Rule 2017 following single stage single envelope procedure. Tenders should be addressed to the Drawing and Disbursing Officer (DDO) Central Police Office, Govt. of the AJ&K Police department Muzaffarabad. Bids will be received **till 12:00 pm on 02.08.2022 and also opened on the same day at 12:30 pm hours** as noted against each in the presence of Departmental Purchase Committee and intending bidders in Conference Room Central Police Office (CPO), Muzaffarabad, AJ&K.

2. The Tender Documents/specifications pertaining to equipment/ items to be supplied or available on official website of AJK PPRA and same can also be obtained from the office of Budget Officer, Central Police Office Block No.7 New secretariat Muzaffarabad on the submission of application on the original letter head of the firm on any working day during office hours up-to the date mentioned above.

**Terms & Conditions:**

The following terms and conditions shall apply:

- i. Only registered firms/suppliers who are on Active Taxpayer List (ATL) of FBR/CBR Muzaffarabad Azad Kashmir or eligible to supply goods/ services to Govt. Departments.
- ii. Each bid shall comprise a single sealed package containing single envelope as under.

**Proposal:** Proposal should comprise details of specifications, make, country etc. of items to be supplied on the firms letter head pad along with catalog and bidding documents for respective items. Bid should comprise an affidavit stating that company is not black listed and worth Rs.100000/- as earnest money in shape of CDR/Pay Order. Proposal should contain rates of respective items including all taxes/charges applicable in AJK/Pakistan whatsoever as per following format on the firms letter head pad along with earnest money in the shape of CDR/Pay Orders of any scheduled bank in favor of the DDO Central Police Office Muzaffarabad AJK. In case of non acceptance of tender, the earnest money will be refunded after finalization of the tender.

S.#	Description	Qty	Unit Price (PKR) including all duties and taxes	Total Cost
1	33 Zones Walk Through Metal Detector Security Gate	04		
2	Hand Held Metal Detector	10		
3	Vehicle Search Mirror	06		
4	Bullet Proof Jacket Complete	06		
5	Ballistic Helmet	06		
6	Knee Pad, Elbow Pad, Glasses	06		
7	Long Shoes	06 pairs		
8	Socks	06 pairs		

- iii. Proposals will be opened on the date mentioned above at 12:30 pm hours on 02.08.2022 in the presence of Departmental Purchase Committee.
- iv. Successful bidder shall deposit a security @ 5% of the total value of stores in the form of call deposit in the name of DDO Central Police Office Muzaffarabad AJK and sign the contract agreement with Police Department within 15 days of the issuance of the acceptance letter.
- v. The items shall be received in the centralized godown at Police Lines Headquarters Muzaffarabad on behalf of Central Police Office (CPO). No other destination shall be acceptable. Items shall be physically inspected by Inspection Committee constituted by competent authority and thereafter operationally tested at the cost of contractor in Police Lines Headquarters Muzaffarabad on behalf of Central Police Office (CPO). Items not found according to the standard specifications will be rejected at the cost of contractor and may also result in black listing of the firm.
- vi. Rates quoted would be considered only if the same are in Pak Rupees and inclusive all taxes/duties and inclusive of packing/freight charges till delivery to the Centralized godown Police Lines Headquarters Muzaffarabad on behalf of Central Police Office (CPO). Rates shall be valid up-to 120 days from the closing dated of the submission of the proposal.
- vii. Conditional tender / Application will not be entertained.
- viii. All taxes will be deducted as per existing AJ&K Govt. Policy.
- ix. Bid Evaluation Report (BER) and Award of Contract (AOC) will also be uploaded on AJK PPRA Website.
- x. This advertisement is also available on official website of AJK PPRA i.e. [www.ajkppra.gov.pk](http://www.ajkppra.gov.pk)

  
Drawing and Disbursing Officer (DDO)  
Central Police Office  
AJ&K Muzaffarabad   
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CENTRAL POLICE OFFICE  
AZAD GOVT. OF THE STATE OF JAMMU & KASHMIR MUZAFFARABAD



**AZAD JAMMU & KASHMIR POLICE**

# **TENDER DOCUMENTS**

**SUPPLY OF SECURITY EQUIPMENT/ITEMS FOR  
POLICE DEPARTMENT  
AZAD JAMMU & KASHMIR, MUZAFFARABAD.**

**CENTRAL POLICE OFFICE,  
AZAD JAMMU & KASHMIR, MUZAFFARABAD**



**CENTRAL POLICE OFFICE, AJK POLICE, MUZAFFARABAD**

Date of Opening **02.08.2022**  
Time of Receipt Bids Before **12:00 hours**  
Time of opening of Bids **12:30 hours**

1. Azad Jammu & Kashmir Police invites sealed bids for the procurement of aforementioned store from well-reputed firms having previous experience, financially sound and registered in Pakistan/AJK with the Sales Tax and Income Tax Departments wherever applicable. The bid should be addressed to the Drawing and Dispersing Officer (DDO) Central Police Office, Azad Jammu & Kashmir Police, Muzaffarabad.

2. The bidders are instructed to examine the tender notice / bidding documents, terms & conditions, specifications carefully. Any offer not received as per requirements is liable to be ignored. No offer shall be considered if:-

- i) Received without required bid security worth Rs.100000/- in shape of Pay Order / Call Deposit/Bank Draft in favor of the Drawing and Dispersing Officer (DDO) Central Police Office Muzaffarabad.
- ii) Received after the time and date fixed for its receipt.
- iii) The bidding document is unsigned.
- iv) The offer is ambiguous, conditional or incomplete in any respect shall be ignored.
- v) The offer is from a firm blacklisted, suspended or removed by any Government Department.

3. This offer will remain valid up to 30-06-2023.

4. All bidders must submit their bids under **“Single Stage – One Envelope Procedure”** as per clause 36(a) of PPRA Rules 2017 as under:-

5. The tender committee reserves the right to reject all bids or proposals in line with Rule 33 of PPRA Rules, 2017.

**GENERAL TERMS & CONDITIONS.**

1. The successful bidders shall deposit equal to 5% of the total cost of Equipment/items as performance guarantee in the form of Deposit at Call/Bank Guarantee in favour of the Drawing and Dispersing Officer (DDO) Central Police Office Muzaffarabad, within the period specified. Performance guarantee shall be refunded on successful completion of delivery of items & inspection by the committee.

2. In case of Indigenous Equipment/Items, the bidders who are manufacturers must indicate name and address of their works in Pakistan from where they intend to supply the Equipment/Items. Others must



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enclose authorization certificate from the manufacturer that he undertakes to manufacture the offered Equipment/Items on their firm's behalf strictly in accordance with the tender specifications.

3. The bidders are required to specify make, brand, country of origin and furnish detailed descriptive literature/catalogue (where applicable) along with their offers for respective items.
4. Offers must be according to the specifications mentioned in the list of items. No other equipment will be accepted.
5. There must be at least 12 months standard warranty of all products for after sale service.
6. The bids should be submitted on the basis of accounting unit specified in the bidding documents, otherwise the offers shall be ignored.
7. Any erasing / cutting / crossing etc. appearing in the offer must be properly signed by the person signing the bid. Moreover, all pages to the bidding document must also be properly signed. Offer with any overwriting shall in no circumstances be accepted.
8. An affidavit should be provided by the bidders that their firm has never been blacklisted by any Government Department.
9. Stores found not according to the standard specifications will be rejected at the cost of the supplier and may also result in forfeiture of security.

● **The committee will check the documents in light of the following Check list:-**

1.	Firms Tax Registration (active NTN)	20
2.	Certificate of Authorized Manufacture / Contractor / Supplier /Distributor .	10
3.	Description of the goods offered should be as per BOQ Specifications.	15
4.	All pages of the technical bid documents must be signed & stamped.	15
5.	Past Experience in the relevant field with Govt. departments. (Supply orders should be attached)	15
6.	Non-blacklisting affidavit on stamp paper.	10
7.	Brochures of quoted items should be attached with bid.	15

**Passing Marks 70%**

10. **Blacklisting of Contractors/Suppliers.**

a) Contractors/suppliers may be blacklisted, Inter alia for the following reasons:-

- i) Making false statements and allegations to gain undue advantage.
- ii) Commission of fraud.
- iii). Commission of embezzlement, criminal breach of trust, cheating, forgery, falsification or destruction of record, receiving stolen property, false use of trade-mark, giving false evidence and furnishing of false information.



- iv). Failure to make payments of outstanding dues including any dues on account of contract placed at the risk and cost of the contractor.
- v). Professional misconduct i.e. failure to proceed with the signed contract, withdrawal of commitment, quoting ridiculously lower rate and then withdrawing the offer and not responding to the written communication.
- vi) Failure to complete supply or part thereof within the contract period.
- b). The blacklisting shall be for a specified period commensurate with the seriousness of the cause. As a general rule, the period shall not be less than three years. The blacklisted firms would be eligible for participation in tenders at the expiry of the prescribed period unless it is determined by the authority that blacklisting for an additional period is required in order to protect the Government interest. Liquidated Damages in case of late deliveries of stores.

In case of late delivery of goods beyond the period specified in the schedule of requirements, penalty @0.5% per week of the cost not exceeding 10% of the purchase order value for late delivered supply shall be imposed upon the supplier.

**11. Grace Period.**

A grace period of 07 days may be allowed only on written request of the supplier along with justification of being late.

**12. Pprospective Change in Specification**

The bidders are required to survey the market to check availability of the items along with specifications as required under this project and to quote the items after complete satisfaction. If there occurs any change during supply of the items due to obsolesce by manufacturer of the brand otherwise, only higher specifications at the direction of the Inspection Committee will be acceptable, however, price will be the same as quoted in the bid.

**13. Method of Test.**

The Inspection Authority shall have the right to put all sorts of materials forming part of some or any part thereof to such test as he may think proper for the purpose of ascertaining whether the same are in accordance with the particulars and to cut out or off, and / or destroy a portion from each delivery for such purpose without prejudice to this right:-

**a) Store expended in test:**

If the stores or materials fail in test, and the consignment is rejected the quantity expended in test will be treated as not having been delivered.

**b) Inspection Committee: Final Authority and to certify performance:**

- i) The Inspection committee shall have power before any stores or parts thereof, submitted for inspection to certify that they cannot be accepted in accordance with the contract, owing to the manufacture not being satisfactory.
- ii) To reject any stores submitted as not being in accordance with the particulars/ specifications.

**c) Inspection and Rejection.**

The Inspection committee may reject the whole consignment tendered for Inspection if, after inspection of such portion thereof as he may decide at his discretion, he is Satisfied that the consignment is unsatisfactory.



**Rejection:** If any stores are rejected as aforesaid then, without prejudice to the foregoing provisions, the purchaser shall be at liberty to:-

- i) Allow the contractor to resubmit stores in replacement of those rejected within a time specified by the purchaser, the contractor bearing the cost of freight on such replacement without being entitled to any extra payment, or
- ii) Buy the quantity of the stores rejected or others of a similar nature elsewhere at the risk and cost of the contractor without affecting the contractor's liability as regards supply of any further consignment due under the contract; or
- iii) Terminate the contract and recover from the contractors the loss, the Purchaser thereby incurs.
- iv) The decision of the Inspection Authority as regards rejection as aforesaid shall be final and binding on the parties. The contractor shall not be entitled to any gain on repurchase.
- v) Suppliers should note that if the stores inspected and released by the Inspection Authority are rejected by the actual user/consumer and on re-inspection of such stores by the Inspection Authority in the presence of suppliers representative, it is concluded that rejection is justified in terms and conditions of the contract, the stores shall stand rejected and shall be replaced by the supplier at his own risk and cost, failing which the stores shall be purchased at his risk and expense.
- vi) The Chairman of Procurement/ Technical/ Inspection Committee may co-opt any suitable person to assist him in discharge of his official obligations to ensure that the best items stand procured for AJ&K Police.

**14. Schedule of Requirement**

- i. The supplies shall be delivered within Ninety (90) days after the date of issue of purchase order.
- ii. If the supplies must be delivered at Muzaffarabad.
- iii. In case of late delivery of goods beyond the period specified in the schedule of Requirements, Penalty @ 0.5% of the cost not exceeding 10% of the purchase order value for late delivered supply shall be imposed upon the supplier. The same will also apply on delay in installation on the part of firm if the site and other pre-requisites are timely provided by the department.

**15. 7. Payment**

The payment will be made to the successful bidder by AJ&K against his invoices/ running bills of the builder after final delivery/ inspection. The firms registered only in Pakistan or other country shall be deducted Income Tax @ 9% but firms registered with AJK Govt. shall deducted Income Tax @ 4.5%.

**16. Option of Bid for items**

The bidders may opt to bid for all the items or a set of items as per their field of expertise.





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**17. Arbitration.**

After signing of procurement contract any dispute between parties to the contract shall be settled through arbitration as per PPRA Rule-49. Method of arbitration would be as under:-

- i) Aggrieved party shall submit an appeal against any decision / act of the Authority (within 15 days) before the Inspector General of AJK Police, Muzaffarabad who shall nominate a suitable officer to examine the case and submit his report before the IGP within 15 days, which will be considered as final decision.
- ii) The affected party can file (within 15 days of the decision) a revision appeal to the Inspector General of Police against the decision of the inquiry officer. Before filing the revision appeal he shall be required to give an undertaking (in writing) to the effect that the decision of the Inspector General of Police is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

S.No.	Items & Specifications.	Qty
1	<b>33 Zones Walk Through Metal Detector Security Gate</b> <ul style="list-style-type: none"><li>- Multi-zone technology: 33 detection zones, adjust sensitivity of each zone individually.</li><li>- Working frequency: 100 working frequency.</li><li>- Security level: 100 security levels.</li><li>- High capability of anti-interference: the adoption of digital, analogy and left and right balanced technology can prevent false or omitted alarming, which greatly enhance the capability of anti-interference.</li><li>- Protection with password: can only allow the authorized person for the operations</li><li>- Detection speed: more than 60 people pass and detect in 1 minute.</li><li>- Mobile connection technology: realize mobile APP remote control (optional).</li><li>- Self calibration once power on.</li><li>- Query function: The system has real-time information query function</li><li>- Start-stop technology: infrared devices with automatic start-stop technology.</li><li>- Adjust the working frequency automatically or manually.</li><li>- Detection Technology: Even detection technology, no blind spot.</li><li>- Professional detection process: built in 60 different detection occasions (providing upgrade services).</li><li>- Detection sensitivity of each zone: From 0 to 255 level.</li><li>- Multi-alarm sounds to choose-to fit different applications.</li><li>- Counter: Record the pass and alarm numbers.</li></ul>	04
2	<b>Hand Held Metal Detector</b> <ul style="list-style-type: none"><li>- High performance Hand held Metal Detector to meet the exact requirements of the security</li><li>- Typically uses include body search for offensive weapon in crowd control, security measures</li><li>- Checking parcels and letters for metal objects</li><li>- Anywhere hidden metal needs to be detected</li></ul>	10





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3	<b>Vehicle Search Mirror</b> <ul style="list-style-type: none"><li>- Net Weight: 1.75kg</li><li>- Gross Weight: 5.2kg</li><li>- Package Size: 61*39*18cm</li><li>- Connecting Rod Length:88cm</li><li>- Power:DC12V rechargeable battery</li><li>- Mirror Size: diameter 30cm convex mirror</li><li>- Supplementary lighting: super power LED white light</li></ul>	<b>06</b>
4	<b>Bullet Proof Jacket Complete</b> <ul style="list-style-type: none"><li>- Bulletproof Material: Dupont Kevlar or UHMWPE</li><li>- Bulletproof Level: NIJ IIIA 9mm &amp; .44Magnum</li><li>- Bulletproof Area: 0.3-0.45 m2</li><li>- Color: Customized</li><li>- Size: One size fits most</li><li>- Weight: About 3kg</li></ul>	<b>06</b>
5	<b>Ballistic Helmet</b> <ul style="list-style-type: none"><li>- The inside of the helmet is padded with soft foam that can be adjusted.</li><li>- NIJ Level IIIA Protection - V50 ballistic test</li><li>- STANAG2920, 17 grains from 720 m/s</li><li>- EN397 certified, which gives an excellent shock absorption against bullet impact in head and neck</li><li>- Designed according to the latest US military standards, which provides protection against the most advanced weapons.</li><li>- Possible to adjust the helmet.</li><li>- The weight of the helmet is 3.16lb (incl. side rails and front shroud)</li><li>- Accessories can be attached to the rail system.</li><li>- 10-year warranty</li></ul>	<b>06</b>
6	Knee Pad, Elbow Pad, Glasses <ul style="list-style-type: none"><li>- As per Departmental approved samples.</li></ul>	<b>06 pairs</b>
7	Long Shoes <ul style="list-style-type: none"><li>- As per Departmental approved samples.</li></ul>	<b>06 pairs</b>
8	Socks <ul style="list-style-type: none"><li>- As per Departmental approved samples.</li></ul>	<b>06 pairs</b>

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