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**AZAD GOVERNMENT OF THE STATE OF JAMMU AND KASHMIR**  
**OFFICE OF THE DIRECTOR GENERAL**  
**AJK CENTRAL DESIGN OFFICE MUZAFFARABAD**



**INVITATION OF BIDS FOR HIRING SERVICES OF SURVEY AND GEOTECHNICAL FIRMS**

1. Office of The Director General, AJK Central Design Office Muzaffarabad intends to hire the services of Survey and Geotechnical Firms for carrying out Topographic Survey and Geotechnical Investigation of sites of various Government Projects under development scheme, "Surveying/Geotechnical Investigations and Miscellaneous Expenditures for the designing of Development/ Infrastructure Projects in AJK (PPH-515) Revised".
2. Sealed bids are invited from reputed Surveying Firms of Pakistan and AJK registered with Survey of Pakistan & Geotechnical Firms of Pakistan and AJ&K registered with Pakistan Engineering Council (PEC) in relevant category.
3. A firm may submit for both or single assignment **separately** in view of its available experience and expertise.
4. Bidding will be carried out under section 36(b) AJK PPRA Rules 2017 i.e. **Single Stage Two Envelope Procedure**.
5. Bidding Documents containing TOR's can be obtained from following focal persons during office hours (Monday-Friday):

<b>Topographic Survey</b>	<b>Geotechnical Investigation</b>
<b>Focal Person:</b> Architect Sheikh Ahsan Ahmed Deputy Director Architecture Central Design Office, District Complex – Muzaffarabad, AJ&K Ph.#: 05822-920222	<b>Focal Person:</b> Engineer Syed Bilal Haider Gillani Deputy Director Laboratory/Investigation Central Design Office, District Complex – Muzaffarabad, AJ&K Ph.#: 05822-920079

6. The bids, prepared in accordance with AJK PPRA Rules/PEC Guidelines and instructions & TOR's in the Bidding Documents, must reach Offices of relevant Focal Persons according to the schedule given below:

<b>Sr.#</b>	<b>Bidding Category</b>	<b>Bid Closing</b>	<b>Bid Opening</b>
1	Topographic Survey	21-01-2022 at 10:00 AM	21-01-2022 at 10:30 AM
2	Geotechnical Investigation	21-01-2022 at 11:15 AM	21-01-2022 at 11:45 AM

7. Call Deposit amounting Rs. 80,000/- from any schedule bank of Pakistan in shape of Pay Order/Bank Draft, in favor of relevant Focal Person, should be attached with Bid Document of Topographic Survey.
8. Call Deposit amounting Rs. 1,50,000/- from any schedule bank of Pakistan in shape of Pay Order/Bank Draft, in favor of relevant Focal Person, should be attached with Bid Document of Geotechnical Investigation.
9. All bidders shall furnish an affidavit/certificate that they are neither black listed nor in conflict with government anywhere in territory of the State of the AJ&K, federally administrated areas or Islamic Republic of Pakistan.
10. Evaluation Report/Award of Contract shall also be displayed at AJK PPRA website.

**Conditions**

1. Only Technically qualified firms will be considered for financial bidding.
2. Survey Firms should have active registration with Survey of Pakistan, while Geotechnical Firm should have active registration with PEC.
3. Technical bids shall contain complete profile of firm including CVs of staff (PEC Format), list of completed projects, list of similar nature projects and financial turnover, address, phone & Fax Number and email address.
4. Financial bid shall include all taxes levied in AJ&K.
5. Incomplete, conditional, suspicious and late submitted/received bids will not be entertained.
6. This advertisement is also available on AJK PPRA website.

**Deputy Director Architecture**  
**Central Design Office, District Complex - Muzaffarabad**  
Ph.#: 05822-920222