

**OFFICE OF THE DIRECTOR GENERAL,
EXTENSION SERVICES MANAGEMENT ACADEMY (ESMA)
GARHI DUPATTA MUZAFFARABAD**

TENDER NOTICE

(Procurement of Furniture / Fixture)

1. Extension Services Management Academy (ESMA) invites sealed bids from eligible firms/suppliers in Pakistan registered with income tax & sales tax dept. for supply of Furniture /Fixture.
2. Interested eligible bidders may obtain a complete set of bidding documents for supply of Furniture / Fixtures containing detailed terms and conditions and specification of required items from office of the Director General , Extension Services Management Academy (ESMA) Garhi Dupatta upon submission of written application (on company letter head) supported by copy of NTN& GST certificates and on cash payment of Rs.2000/- (Two thousand Rupees only) non-refundable latest by **August 11,2021 within office hours.**
3. Copy of tender notice is also available on the website of AJK PPRA (www.ppra.ajk.gov.pk).
4. Single stage two envelope procedure shall be applied for procurement of Furniture/ Fixture.
5. The envelopes should be marked as " Financial Proposal" & "Technical Proposal" separately to avoid any confusion.
6. Initially "Technical Proposal" will be opened. "Financial Proposal" will be opened only of qualified bidders.
7. Sealed bids supported by earnest money @3% of the total bid value in the shape of Demand Draft in favor of Director General ESMA should reach the office of Director General Extension Services Management Academy (ESMA) Garhi Dupatta on / or before **1100 hours by Thursday August 12,2021.**
8. Bids will be opened on the same date at **1130 hours** in the presence of the bidders/ their authorized representatives, who may choose to be present.
9. The bidders are requested to give their best and final prices inclusive of all taxes and transportation cost etc.as no negotiations on the prices are allowed.
10. The Procuring Agency reserves the right to accept/ reject all bids or proposals at any time prior to the acceptance of a bid or proposal by invoking rule 33 of AJK PPRA Act,2017.


(GULZAR HUSSAIN)
Director General

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