

## Invitation for Bids

### (Procurement of Office Furniture)

Azad Jammue & Kashmir Mohtasib (Ombudsman) Secretariat invites sealed bids from eligible bidders/original Manufacturers/authorized Sale & Service Dealers registered with income tax and sales Tax Department for the supply of Office furniture. Details and specifications of the furniture items can be obtained from Room 4, Block D, District Complex, Muzaffarabad. Bids complete in all respects should reach on or before **March 11' 2021** at 11:30 AM in the office of The Secretary/Chairman Purchase Committee, Azad Jammu & Kashmir Mohtasib (Ombudsman) Secretariat, which shall be opened on the same day at 12:00 PM by the Departmental Purchase Committee (DPC) in the presence of bidders or their authorized representatives.

#### General Terms & Conditions:

1. Bidding shall be conducted through Open Competitive Bidding (Single Stage-single Envelope) procedure specified in the AJK Public Procurement Rules PPRA 2017.
2. Bid must be accompanied by acceptable CDR/bank draft not less than 3% of the bid drawn on any scheduled bank, in favor of Chairman Purchase Committee, AJK Mohtasib Secretariat.
3. The bidders are requested to give their best and final prices **keeping in view of market rates** as no negotiations are expected.
4. All taxes will be applicable as per AJK PPRA Rules. NTN and Sales Tax registration certificates must be provided.
5. Bids will be evaluated keeping in view the section 36(a) AJK-PPRA rules 2017.
6. Firm/Individual also needs to annex an affidavit stating that firm/individual was never black-listed.
7. Un-sealed application or those received via fax/email or after due date shall not be accepted.



Shoaib Mehmood  
Section Officer

AJK Mohtasib (Ombudsman) Secretariat  
Contact #: 05822-920192



**AZAD JAMMU & KASHMIR**  
**MOHTASIB (OMBUDSMAN)'S SECRETARIAT**

**ITEM DETAILS AND SPECIFICATIONS**

S. No	Item & Specification	Qty
1)	<b>CEO Table</b> 6' x 3' – 3 piece Superior Quality	1
2)	<b>CEO Chair</b> Superior Quality Recliner	1
3)	<b>Executive Chair</b> Excellent Quality for executive level	9
4)	<b>Executive Office Table</b> 5' x 3' – 3 piece Excellent Quality for executive level	3
5)	<b>Revolving Chair</b> Manager Level	6
6)	<b>Visiting Chair</b> Superior Quality	2
7)	<b>Visiting Chair</b> Executive Level	8
8)	<b>Coat Hanger</b> Superior Quality (wooden)	1
9)	<b>Office Side Rack</b> Executive Level	3

  
23/02/2021

**(Shoab Mehmoed)**  
Section Officer  
AJK Mohtasib Sectt.