


**OFFICE OF THE DIRECTOR GENERAL,
EXTENSION SERVICES MANAGEMENT ACADEMY (ESMA)
GARHI DUPATTA MUZARFFARABAD**

TENDER NOTICE

(Procurement of Laboratory Equipment and Furniture/Fixtures)

1. Extension Services Management Academy (ESMA) invites sealed bids from eligible firms/ suppliers in AJK/Pakistan registered with income tax & sales tax department/FBR for supply of Laboratory Equipment and Furniture/Fixtures.
2. Interested eligible bidders may obtain two complete sets of bidding documents for supply of a) Laboratory Equipment and b) Furniture/Fixtures containing detailed terms and conditions & specification of required items from office of the Director General, Extension Services Management Academy (ESMA) Garhi Dupatta upon submission of written application (on company letter head) supported by copy of NTN & GST certificates and on cash payment of Rs. 1000/- (one thousand Rupees only) each, non-refundable latest by **Tuesday March 31, 2020** within office hours.
3. Copy of tender notice is also available on the website of AJK PPRA (www.ppra.ajk.gov.pk).
4. Single stage two envelope procedure for each bidding document shall be applied.
5. The envelopes should be marked as "Financial Proposal" & "Technical Proposal" separately to avoid any confusion.
6. Initially "Technical Proposal" will be opened. "Financial Proposal" will be opened only of qualified bidders.
7. Sealed bids supported by earnest money @ 5% of the total bid value in the shape of Demand Draft in favor of Director General ESMA should reach the office of Director General Extension Services Management Academy (ESMA) Garhi Dupatta on /or before **1100 hours** by **Thursday April 02, 2020**.
8. Bids will be opened on the same date at **1130** (for Furniture/Fixtures) and **1300 hours** (for Laboratory Equipment) in the presence of the bidders/ their authorized representatives, who may choose to be present.
9. The bidders are requested to give their best and final prices inclusive of all taxes and transportation cost etc. as no negotiations on the prices are allowed.
10. The Procuring Agency reserves the right to accept/reject all bids or proposals at any time prior to the acceptance of a bid or proposal by invoking rule 33 of AJK PPRA Act, 2017.


(GULZAR HUSSAIN) 13.3.2020
Director General

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