



**AZAD GOVERNMENT OF THE STATE OF JAMMU & KASHMIR**  
**PUBLIC PROCUREMENT REGULATORY AUTHORITY**



**INVITATION FOR BIDS**

**Dated 20<sup>th</sup> January, 2020**

AJ&K Public Procurement Regulatory Authority has received budget from Government of Azad Jammu & Kashmir to bear the cost of Printing of Training Material for AJ&K PPRA, therefore intends procurement of Stationary Items as enclosed subject to following terms and conditions:

1. Bidding shall be conducted through “**Open Competitive Bidding**” in pursuant to “**Single Stage-One Envelope**” Procedure specified in the AJ&K PPRA Rules, 2017.
2. Sealed Bids must be delivered to above office at given mailing address/ location on or before **10:00 AM on 17<sup>th</sup> February, 2020** and must be accompanied by a Bid Security @ **3% of Bid value** in the form of CDR from a Scheduled Bank of Pakistan in favor of **DDO AJ&K PPRA**.
3. Bids will be opened in the presence of bidders or their representatives who choose to attend (along with Authority Letter) at **10:30 AM** in the Committee Room with office of MD AJ&K PPRA Block No 2, on the same date.
4. The bidders are required to submit their best and final prices matching to the “**Principle of Value for Money**” meaning Quality Products.
5. Taxes will be deducted as per applicable under AJ&K Tax Laws and Government rules from amount billed for.
6. Specification of items with bidding form annexed herewith the advertisement notice for further classifications meant for Bid submissions or best value/price quotations.
7. Samples may be checked after the publication of Tender till **10:00 AM on 10th February, 2020**.
8. Black listed Firms / Companies / Suppliers / Distributors / Contractors / Bidders are prohibited for participation” and all bidders shall furnish an affidavit / certificate that they are neither black listed nor in Conflict with Government anywhere in territory of the State of the AJK, federally administrated Areas or Islamic Republic of Pakistan.
9. AJ&K PPRA reserves the right to accept or reject any bid under Rule 33 of AJ&K PPRA Rules, 2017.
10. **Evaluation Report / Award of Contract** shall also be displayed at AJK PPRA website.
11. Successful Bidder shall have to supply items within 2 Weeks after issuance of supply order.
12. For obtaining any further information or clarifications, please contact the person named below.

Assistant Director (Admin/HR)  
AJ&K Public Procurement Regulatory Authority  
05822-924344

**SPECIFICATION OF PRINTABLE ITEMS/FORMAT FOR FINANCIAL PROPOSAL**

<b>S#</b>	<b>item</b>	<b>Specification</b>	<b>A/U</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Unit Price (Incl Tax)</b>	<b>Total Amount (Incl Tax)</b>
1	Banners	Size 8 x 4 Star or equivalent	No's	4			
		Size 10 x 8 Star or equivalent	"	1			
		Size 10 x 10 Star or equivalent	"	3			
		Size 4 x 10 Star or equivalent	"	2			
2	Standees	2.5 x 5 with stands	"	10			
3	File Covers	Legal Size Files with AJ&K PPRA Logo	No's	2000			
4	Procurement Code	As per sample	No's	700			
5	Ball points	With AJ&K PPRA Logo & Website	No's	700			
6	Noting Pads	As per sample	No's	700			
7	Envelopes	A4 Size with AJ&K PPRA Logo	No's	1000			
<b>Grand Total</b>							

Name of Bidder/ Supplier/ Firm \_\_\_\_\_

Signature & Stamp \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Item wise rates can be quoted by bidder including all taxes prevailing in AJ&K. Cutting of figures, double rates, ambiguous or any other mean of unfair quotes shall lead to disqualification.**