



Azad Government of the State of Jammu & Kashmir INFORMATION TECHNOLOGY BOARD

Tender Notice

AJK Information Technology Board intends to invite sealed bids from well reputed Firms/Companies for acquiring their consultancy services regarding **Customization, Support services for Land Record Management Information System (LRMIS) & Scanning, Indexing, Data Entry in 08 Tehsils** of the State of Azad Jammu and Kashmir (AJ&K), against the project "Computerization of Land Record in AJ&K (phase II). A Complete set of bidding documents can be obtained from the office of **Director General, Information Technology Board, Block-C, New District Head Quarter Complex, Muzaffarabad**, by submitting a written application on original company letterhead along with proof of valid document of the firm like audit report (last three years), affidavit of nonblack list firm, NTN Certificate, Tax returns for last three years and Payment of non-refundable fee PKR 1000 in shape of pay order / bank draft form AJK Bank in the name of DDO of IT Board Muzaffarabad.

Bids/Tenders complete in all respect should reach at the below mentioned address before or on **11th February, 2020 till 12:00 PM** sharp which would be opened on the same day at **12:30 PM** by the departmental purchase committee (DPC) in presence of bidders of the authorized persons.

- Firms/Companies should submit amount of 2% of bid as earnest money.
- The bidding procedure will be **"Single Stage Two Envelope"**
- The bids shall be submitted by the interested firms in two separate envelopes marked as "TECHNICAL PROPOSAL " and "FINANCIAL PROPOSAL " in clear & bold letters.
- The technical proposal shall be opened by the technical committee on the day of bids opening and financial proposal shall be kept sealed in custody till final evaluation of the technical proposals.
- The financial proposal of only those firms declared as technically qualified /responsive, shall be opened by the DPC on the notified date and time in the presence of the representative of the qualified responsive firm
- All terms and conditions mentioned in AJ&K PPRA rules, 2017 shall be applicable.
- Also available on www.ppra.ajk.gov.pk & www.ajk.gov.pk

**Director General
Information Technology Board
Phone 05822-920122, Fax 05822-920136
Block-C New District Head Quarter Complex
Muzaffarabad.**